



Maharshi Karve Stree Shikshan Samstha's



Shri Siddhivinayak Mahila Mahavidyalaya

Karve Nagar, Pune-52

Affiliated to Savitribai Phule Pune University, 'A' Grade with 3.04 CGPA
by NAAC

Minutes of the IQAC MEETING No.1

Date of the meeting - 31.08 2020

Agenda of the meeting - Introduction to Revised format

Venue of the meeting – Geography Dept.

Members Present –

1. Prin. Dr. Sanhita Athawale
2. Dr. Sunil Kelkar
3. Dr. Arvind Shelar
4. Dr Vaishali Deshpande
5. Raghunath Gavali
6. Anagha Chikte
7. Shreeya Umrani
8. Dr Meenal Paranjape
9. Farida Sayyed
10. Vikrant Palatshah
11. Dr Vidya Chopde
12. Amrapali Aurangabadkar

IQAC has undergone a total change in the format. Some matrixes are revised and it has become more objective with the introduction of Quantitative matrixes. All this information was given to the members present, in details.

AS copy of the revised format was shown and discussed. The faculty was instructed to read the format closely.

Action Taken Report –

A copy of the format book was made available in the library for reference.

Amrapali Aurangabadkar
IQAC Head

Dr. Sanhita Athawale
Principal



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Minutes of the IQAC MEETING No.2

Date of the meeting - 20.09. 2020

Agenda of the meeting - Introduction to Revised format to the IQAC Committee Members

Due to Lockdown situation, this meeting was conducted online.

Members Present –

1. Prin. Dr. Sanhita Athawale
2. Hon'ble. Shri N.D.Patil
3. Hon'ble C.A. Shri Vilas Potdar
4. Hon'ble Shri Anil Mankikar
5. Hon'ble Shri BrijBhushan Sharma
6. Hon'ble Shri Pramod Kulkarni
7. Hon'ble Dr Purushottam Pisal
8. Hon'ble Smt. Padma Shelke
9. Hon'ble Smt Nirmala Khawtode
- 10.Smt Sonali Rathod
- 11.Dr Sunil Kelkar
- 12.Dr. Subhash Pawar
- 13.Amrapali Aurangabadkar

IQAC has undergone a total change in the format. Some matrixes are revised and it has become more objective with the introduction of Quantitative matrixes. All this information, in details, was given to the Committee members.

It was decided that -1. Policies are to be drafted
2. MoUs are to be made

Action Taken Report –

A meeting of all the Criteria heads was called on 24.09.2020 in the Geography department. The minutes of the meeting were discussed with them.

Information about how to write policy was given to them. And the next meeting to discuss the policy writing was planned after a month.

Amrapali Aurangabadkar
IQAC Head

Dr. Sanhita Athawale
Principal



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Minutes of the IQAC MEETING No.3

Date of the meeting - 23.10. 2020

- Agenda of the meeting – 1. To discuss Policy drafts
2. To Plan online programmes for the students

Venue of the meeting –Geography dept.

Members Present –

1. Prin. Dr. Sanhita Athawale
2. Dr. Subhash Pawar
3. Dr. Arvind Shelar
4. Dr Vaishali Deshpande
5. Raghunath Gavali
6. Shreeya Umrani
7. Dr Meenal Paranjape
8. Farida Sayyed
9. Dr Shailesh Tribhuwan
10. Amrapali Aurangabadkar

The drafts written by the Criteria heads were discussed and some modifications were suggested. A schedule of online programmes was prepared.

Action Taken Report –1. The Policies were revised. 2. A schedule of programmes was finalised.

Amrapali Aurangabadkar
IQAC Head

Dr. Sanhita Athawale
Principal



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Minutes of the IQAC MEETING No.4

Date of the meeting - 02.12. 2020

Agenda of the meeting – To finalise Policy drafts and Plans (Online programmes)

Venue of the meeting –Class room no. 24

Members Present –

1. Prin. Dr. Sanhita Athawale
2. Dr. Subhash Pawar
3. Dr Vaishali Deshpande
4. Raghunath Gavali
5. Shreeya Umrani
6. Farida Sayyed
7. Anagha Chikte
8. Snehal Sarnot
9. Amrapali Aurangabadkar

The policies were discussed and finalised. A schedule of online programmes with budget was prepared.

Action Taken Report –

The policies were finalised.

Amrapali Aurangabadkar
IQAC Head

Dr. Sanhita Athawale
Principal



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Minutes of the IQAC MEETING No.5

Date of the meeting - 28.12. 2020

Agenda of the meeting – 1. To discuss Add on Courses

Venue of the meeting –Geography dept.

Members Present –

1. Prin. Dr. Sanhita Athawale
2. Dr. Subhash Pawar
3. Dr. Arvind Shelar
1. Dr Sunil Kelkar
2. Raghunath Gavali
3. Shreeya Umrani
4. Farida Sayyed
5. Anagha Chikte
6. Amrapali Aurangabadkar

It was decided that Add on / Short term, Certificate courses, apart from the SPPU Add On courses as per the syllabus, are required for the benefit of the students. Therefore, a schedule of courses was prepared as follows –

1. Geography department – (a) Disaster Management course (b) Travel and Tourism course
2. Sociology department- Gender and Media course
3. English department- NET / SET guidance course
4. Economics department – (a) Research Methodology course (b) Quantitative Techniques in Math for Economics
5. Science – Health and Nutrition course
6. Commerce – (a)Tally course (b) Income Tax Returns filing course

Action Taken Report-

Science – Health and Nutrition course

Commerce – It was decided that a 30 –contact -hours - course in Tally would be included in the on-going Employability course at the sister concern, Centre for Skills Development (CSD) so that the students do not have to bear any more financial burden.

Amrapali Aurangabadkar
IQAC Head

Dr. Sanhita Athawale
Principal



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Minutes of the IQAC MEETING No.6

Date of the meeting – 08.01 2021

Agenda of the meeting – Review Meeting

Venue of the meeting – Geography Dept.

Members Present –

1. Prin. Dr. Sanhita Athawale
2. Dr. Sunil Kelkar
3. Dr Subhash Pawar
4. Dr. Arvind Shelar
5. Dr Vaishali Deshpande
6. Raghunath Gavali
7. Anagha Chikte
8. Shreeya Umrani
9. Dr Meenal Paranjape
7. Farida Sayyed
8. Amrapali Aurangabadkar

All the criteria heads gave information about the progress of the work of their respective criterion.

Amrapali Aurangabadkar
IQAC Head

Dr. Sanhita Athawale
Principal



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Minutes of the IQAC MEETING No.7

Date of the meeting –30.06 2021

Agenda of the meeting – Academic Calendar Planning

Venue of the meeting – Geography Dept.

Members Present –

1. Prin. Dr. Sanhita Athawale
2. Dr Subhash Pawar
3. Dr Shridevi Patil
4. Dr. Arvind Shelar
5. Dr Vaishali Deshpande
6. Raghunath Gavali
7. Shreeya Umrani
8. Dr Meenal Paranjape
9. Farida Sayyed
10. Amrapali Aurangabadkar

A discussion on how to prepare an Academic Calendar was held. All the event to be included were noted.

Action Taken Report – All the heads gave inputs about the important event in their departments to IQAC. A follow up meeting was planned in the coming week.

Amrapali Aurangabadkar
IQAC Head

Dr. Sanhita Athawale
Principal



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Minutes of the IQAC MEETING No.8

Date of the meeting –06.07. 2021

Agenda of the meeting – Follow up of Academic Calendar Planning

Venue of the meeting –Class room no.22.

Members Present –

1. Prin. Dr. Sanhita Athawale
2. Dr Subhash Pawar
3. Dr Shailesh Tribhuwan
4. Dr. Arvind Shelar
5. Dr Vaishali Deshpande
6. Raghunath Gavali
7. Anagha Chikte
8. Dr Meenal Paranjape
9. Farida Sayyed
10. Amrapali Aurangabadkar

The Academic Calendar was finalised and forwarded to the CDC chairman for the approval.

Amrapali Aurangabadkar
IQAC Head

Dr. Sanhita Athawale
Principal



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Minutes of the IQAC MEETING No.9

Date of the meeting –14.07. 2021

Agenda of the meeting –AQAR Format Discussions

Venue of the meeting – Geography Dept.

Members Present –

1. Prin. Dr. Sanhita Athawale
2. Dr Subhash Pawar
3. Dr Shailesh Tribhuwan
4. Dr. Arvind Shelar
5. Dr Vaishali Deshpande
6. Raghunath Gavali
7. Dr Meenal Paranjape
8. Farida Sayyed
9. Dr Sunil Kelkar
10. Shreeya Umrani
11. Amrapali Aurangabadkar

The new AQAR pattern was discussed with the criteria heads. A seven –day-
criteria –wise discussion of the AQAR Manual was proposed.

Amrapali Aurangabadkar
IQAC Head

Dr. Sanhita Athawale
Principal



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Minutes of the IQAC MEETING No.10

Date of the meeting –22.07. 2021

Agenda of the meeting –Academic Calendar Planning as per the format shared by
Hon'ble Dr. Kishor Desarda

Venue of the meeting – Geography Dept.

Members Present –

1. Prin. Dr. Sanhita Athawale
2. Dr Subhash Pawar
3. Dr Shailesh Tribhuwan
4. Dr. Arvind Shelar
5. Dr Vaishali Deshpande
6. Raghunath Gavali
7. Dr Meenal Paranjape
8. Farida Sayyed
9. Dr Sunil Kelkar
10. Shreeya Umrani
11. Amrapali Aurangabadkar

The format shared by Hon'ble Dr. Kishor Desarda was discussed with all the
criteria heads and it was decided that a revised Academic Calendar should be
prepared as per the new format.

Action Taken Report – A revised Academic Calendar was prepared as per the new
format.

Amrapali Aurangabadkar
IQAC Head

Dr. Sanhita Athawale
Principal