

Maharshi Karve Stree Shikshan Samstha's
Shri Siddhivinayak Mahila Mahavidyalaya
Karve Nagar, Pune 52

IQAC MEETING

Date: 20th Sept. 2017

Timing – 4.00 pm

Venue – principal's cabin

Sr. No.	Name of the Member	Committee Designation	Signature
	Dr. Pushpa Ranade	Chair Person	
1	Mr. N. D. Patil	Management Representative	
2	CMA Brijmohan Sharma	Industry Representative	
3	Mr. Pramod Kulkarni	Community Representative	
4	Mr. Ravindra Mahajan	Parent Representative	
5	Dr. Vandana Kulkarni	Member	
6	Dr. Arvind Shelar	Member	
7	Anagha Chikte	Member	
8	Dr. Vaishali Deshpande	Member	
9	Dr. Shridevi Patil	Member	
10	Shriya Umrani	Member	
11	Prakash Patil	Member	
12	Vikas Gavate	Administrative Officer	
13	Hema Dalvi	Administrative Officer	
14	Vimal Sangale	Alumni	
15	Prajakta Thorat	Student Representative	
16	Minal Paranjape	Member Secretary	

Maharshi Karve Stree Shikshan Samstha's
Shri. Siddhivinayak Mahila Mahavidyalaya
IQAC Meeting
Minutes

Agenda:

1. Introduction to revised IQAC
2. Role of representatives in IQAC
3. Review of all the activities to be performed in the academic year 2017-18

Venue: Principal's office

Date: 20/09/2017

Minutes:

1. Meeting started with the brief introduction of revised IQAC. Dr. Pushpa Ranade talked about overall development of Shri. Siddhivinayak Mahila Mahavidyalaya. Mrs. Minal Paranjape, coordinator of IQAC, explained the role of all representatives and stakeholders.
2. Industrial representative, Brijbhushan Sharma suggested to conduct a training programme on GST which would include practical as well as theoretical aspects.
3. Society representative, Promod Kulkarni gave information about short term courses for NGO administration like data management course, course on accounting etc. He also advised to start autonomous courses related to the topics not covered in Curriculum but is required commercially. It may include IT return filing, account writing etc. He proposed to organise sessions for encouragement of academically good students to pursue their careers at UPSC, MPSC, Reserve Bank of India, corporate sectors etc.
4. Management representative, Mr. N. D Patil guided the IQAC members regarding functioning of IQAC.
5. Coordinator gave the review of activities planned in the academic year 2017-18 for all the departments.
6. The meeting ended with 'votes of Thanks' by the Coordinator.

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Mrs. Meenal Paranjape
IQAC Coordinator

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Dr Pushpa Ranade
Principal


Action Taken Report of the meeting held on 20/09/2017

IQAC of Shri. Siddhivinayak Mahila Mahavidyalaya took an effort to work on the suggestions given by representative members of IQAC in a meeting held on 20th September, 2017. Various programmes were organized by IQAC and various departments so as to meet up the requirements of students, teaching staff which would definitely enhance quality of higher education. Some of the programs are as following.

1. Shri. Siddhivinayak Mahila Mahavidyalaya signed MOU with 43 colleges. One day workshop on 'New NAAC guidelines' was organized by Modern college, Ganeshkhind along with MOU signing. Dr. P. B. Ranade (Principal), Mrs. Minal Paranjape (IQAC coordinator) and Mrs. Shriya Umrani (IQAC member) were present for the same.
2. Mrs. Minal Pranjape, Mrs. Shridevi Patil, and Mrs. Shriya Umrani visited Sent Vincent College' HNMR institute for women, Maharshi Karve Samstha and H. V Desai college. Prof. Franklin from Sent Vincent and Prof Pawar, Dr. Pol from HNMR institute, Dr. Pahade from H. V. Desai College guided the faculty members regarding changing dimensions of NAAC and documentation required for the same.
3. IQAC department organized One day faculty development program on 'Innovative teaching methods.
4. Mrs. Paranjape had a discussion with Mrs. Pachpor from NGO 'Sevavrdhini' about designing a DSW course to make students employable in various NGOs. The course will include internship followed by jobs in NGOs.
5. IQAC has taken a lead in organizing 1 month GST training course with the association of Asst. Commissioner Mr. Prashant Nandedkar. Course design is still in process and would be executed soon. The course will be free of cost.
6. Various guest lectures and workshops were organized on GST, personality development, communication and interview skills by BBA and commerce department.
7. Commerce department has also organized programs on financial literacy.
8. 'Quality Circle Activity' is conducted under the guidance of Mrs. Minal Paranjape.
9. Department of Economics organized 15 days' workshop on 'Quantitative techniques for social science.'
10. Various industrial visits were organized by science, commerce, BBA departments so as to bridge the gap between academics and industries.
11. Department of Microbiology, Department of Chemistry and Department of Mathematics organized career guidance lecture series for betterment of students. Workshop on 'Applied zoology', 'Mathematics and you' were organized by respective departments.
12. Department of Microbiology has signed one MOU with 'WE INNOVATE BIOSOLUTION' and two of the reputed hospitals. The department has undertaken one project on 'Infectious disease control campaign' which is funded

- by 'WE INNOVATE'. Students got an opportunity to interact with doctors, industrialists.
13. Department of Microbiology has also collaborated with Department of Botany, S.P.College.
 14. Department of Microbiology conducted 'Environment health & safety' training program. Students and faculty members from other colleges attended the training course.
 15. Science department conducted parents meeting. Faculty members took the feedbacks from the parents and also briefed the parents regarding development of their child.
 16. Science department has started Student Mentoring program. Faculty members are able to do career counseling, personal counseling through the program.
 17. The department of Botany is organizing a certificate course in Plant Tissue Culture from 29th Jan-9th Feb. Course proposal has already been submitted to Principal.
 18. Under faculty exchange program, Dr. Shridevi Patil is providing research guidance to Baya Karve Stree Abhyas Kendra and Anagha Kulkarni, Girija Patwardhan from Baya Karve Stree Abhyas Kendra are working as counselors for Shri. Siddhivinayak Mahila Mahavidyalaya. They also conducted two personal and career counseling sessions organized by Lifelong learning and extension department. X


Mrs. Meenal Paranjape
IQAC Coordinator


Dr Pushpa Ranade
Principal