



Maharshi Karve Stree Shikshan Samstha's



Shri Siddhivinayak Mahila Mahavidyalaya

Karve Nagar, Pune-52

Affiliated to Savitribai Phule Pune University, 'A' Grade with 3.04
CGPA by NAAC

Minutes of the IQAC MEETING No.1

Date – 20 September 2022

Time – 12 noon

Venue- Geography Department

Agenda –

To discuss Revised SSR manual and Revised SOP mailed to criteria heads on 29 August 2022 and prepare working on SSR writing and collecting documents.

Members present

1. Dr Sanhita Athawale
2. Amrapali Aurangabadkar
3. Dr Vaishali Deshpande
4. Dr Arvind Shelar
5. Dr Meenal Paranjape
6. Dr Subhash Pawar
7. Anagha Chikte
8. Farida Sayyed
9. Dr Shailesh Tribhuwan
10. Raghunath Gavali
11. Dr Archana Kachhaway
12. Shriya Umrani
13. Vikrant Palatshah

Revised SSR manual and SOP were discussed at length.

It was decided that a review meeting would be held on 14 October 2022.

It was further decided that a Document verification committee consisting of Dr Archana Kachhaway, Priyanka Deshpande, Manasi Kulkarni, Shilpa Dharmadhikari and Ankita Kadam would verify the documents.

A draft of the SSR would be presented in the core committee for approval.

Action Taken Report Meeting No 1

Date – 20 September 2022

Document verification was conducted on 5, 6 and 7 January 2023 by the appointed committee.

Amrapali Aurangabadkar
IQAC Head

Dr. Sanhita Athawale
Principal



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Minutes of the IQAC MEETING No.1

Date -8 November 2022

Time - 2.00 pm.

Venue – Hon'ble Principal Madam's cabin, Shri Siddhivinayak Mahila Mahavidyalaya

Agenda –

1. Review of IQAC work
2. Plan of Action for NAAC Reaccreditation

Duration – 30 minutes

Minutes –

Members Present

1. Hon'ble Dr Sanhita Athawale -Chairperson
2. Hon'ble Smt. Seematai Kamble- Representative from Industry sector
3. Smt. Vimal Sangale - Alumni Representative
4. Smt. Shruti Joshi Bhide- Parents' Representative
5. Smt. Sakshi Palsodkar- Students' Representative
6. Smt. Farida Sayyed - Teachers' Representative
7. Dr Subhash Pawar -Teachers' Representative
8. Dr Archana Kachhaway -Teachers' Representative
9. Amrapali Aurangabadkar - Coordinator
10. Dr Vaishali Deshpande – Asst. Coordinator
11. Shriya Umrani – Asst. Coordinator

Members Absent – The following members had communicated their absence in advance due to unavoidable circumstances

1. Hon'ble Smt. Vidyatai Kulkarni - Representative from Management
2. Hon'ble Shri. Pradip Joshi - Representative from Management
3. Hon'ble Shri. Pramod Kulkarni - Representative from Society
4. Hon'ble Smt. Seematai Kamble- Representative from Industry sector

Special Invitee – Hon'ble Dr P.V.S.Shastri , Secretary, MKSSS, was invited as a special invitee to guide the meeting Amrapali Aurangabadkar, IQAC Coordinator, briefed the members about the activities that took place during the academic year.

She also informed the meeting that since the college has submitted four AQAR from 2017 to 2021, now the college is eligible to apply for the SSR process. Detailed



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information about the SSR submitting process including the fee to be paid at various points was given by her.

Decisions taken –

1. It was decided that the college should start the NAAC reaccreditation process.
2. IIQA which is the first step towards SSR and reaccreditation should be initiated. All the necessary documents from the affiliating university should be obtained. 31 December 2022 was decided to be the deadline for submitting the IIQA.
3. It was also decided that a draft of SSR should be prepared and presented in a meeting scheduled on 4 February 2023.

Amrapali Aurangabadkar
IQAC Head

Dr. Sanhita Athawale
Principal